



Citrus Heights Police Department  
6315 Fountain Square Drive | Citrus Heights, CA 95621 | (916) 727-5500

**Alexander A. Turcotte, Chief of Police**

# WELCOME TO THE CITRUS HEIGHTS POLICE DEPARTMENT POLICE EXPLORER PROGRAM



## OVERVIEW AND APPLICATION



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**CHPD Mission:** *To safeguard the people we serve and enhance quality of life by impacting crime with skilled policing professionals and community partnerships.*

Thank you for your interest in serving our community as a Citrus Heights Police Department Police Explorer. Our CHPD Explorer Program is designed to help set a solid foundation on which you can learn, build, and thrive. CHPD Explorers have served in law enforcement, joined the military, furthered their education past high school, and joined the workforce as outstanding community members. We aim to offer training, insight into law enforcement, leadership skills, personal development, and life-long mentors.

Serving today's youth as a mentor, teacher, trainer, and role model takes a special calling. Our Explorer Advisors include sworn police officers and professional staff members throughout the department, including Detectives, Community Services Officers, Code Enforcement Officers, Crime Scene/Property and Evidence Technicians, Dispatchers, and Records Technicians. We recognize that our Advisors are in a position of trust, so they are carefully selected for their expertise in their field, passion for mentoring, and exemplary service to CHPD.

We believe that the lessons learned in an Explorer Program go beyond the skills of professional law enforcement training. We strive to lead our young men and women into discussions and lessons on equality, inclusion, and effective communication with all types of people. We welcome new members from diverse races, religions, and backgrounds, as our differences make our program stronger.

This application packet will include helpful information on the vision and expectations of the program, as well as what will be required of you as a member of our team, in addition to an overview of what will be provided to help you be a successful applicant and participant, including the following:

1. General Membership Requirements
2. Application Requirements
3. Applicant Statement of Understanding
4. Parent Statement of Understanding
5. Explorer Preliminary Application

If you have any questions or concerns, please do not hesitate to contact the Explorer Advisor Team at [pdexploreradvisors@citrusheights.net](mailto:pdexploreradvisors@citrusheights.net).



## GENERAL REQUIREMENTS:

*All requirements are considered when considering an applicant, though none are intended to be an automatic disqualifier. If special circumstances exist that should be considered during the application period, please contact the Professional Standards and Training Unit to discuss your application.*

- Explorers must be 14 to 20 years of age (If under 18, parental approval is required)
- Explorers must maintain a “C” average in all schoolwork through 12th grade
  - School transcripts showing a 2.5 GPS or better must be enclosed with the application
  - Proof of grades will be required quarterly to be presented to the Explorer Coordinator
- Explorers must be in good health, without physical limitations that will endanger themselves or a department member
- Explorers must be of good moral character and have good personal habits (driving will be considered)
- Explorers must provide three letters of recommendation from family, teachers, employers, etc.
- Explorers must successfully pass a background investigation, including, but not limited to, a Personal History Statement, criminal history check, DMV check, and reference checks
- Explorers must safely store and maintain their department uniforms and equipment; not using or wearing items outside training or special events unless pre-approved
- Explorers must attend four consecutive bi-monthly Tuesday evening meetings
- Explorers must complete a six-month probationary period

*Intentional withholding or falsifying information on this application will result in immediate denial of acceptance. If the applicant is accepted and falsification is discovered, the Explorer will be dismissed without recourse and may be disqualified from any future participation.*

- All forms must be completed thoroughly and signed in the appropriate places
  - If an item does not apply, indicate “not applicable” (N/A)
- Applications may be submitted in person or mailed to:
  - Citrus Heights Police Department
  - Attn: Explorer Advisors
  - 6315 Fountain Square Drive
  - Citrus Heights, CA 95621

**EXPLORER PROGRAM PRELIMINARY APPLICATION**

**APPLICANT STATEMENT OF UNDERSTANDING**

I hereby represent that I have carefully read and understood the General Membership Requirements, Waiver of Liability, and Hold Harmless Agreement, understand their contents, and sign them of my own free will.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

**PARENT/GUARDIAN STATEMENT OF UNDERSTANDING (For those under 18 years old)**

As parent/legal guardian of \_\_\_\_\_, I have carefully read and understand the General Membership Requirements, Waiver of Liability, and Hold Harmless Agreement, and agree to all the items contained therein.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

**APPLICANT INFORMATION**

Name (First/Last): \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Phone: \_\_\_\_\_

Address (Street, City, Zip): \_\_\_\_\_

Email: \_\_\_\_\_

Do you go to school?  No  Yes School Name: \_\_\_\_\_

Are you employed?  No  Yes Work Location: \_\_\_\_\_

Average number of hours per week: \_\_\_\_\_

**EMERGENCY CONTACT**

Parent/Guardian (First/Last): \_\_\_\_\_

Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

Address (Street, City, Zip): \_\_\_\_\_

Email: \_\_\_\_\_

**INTERESTS/TRAINING**

What are your career interests?

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**DRIVING**

Do you have a license?       No    Yes      License Number: \_\_\_\_\_

Have you been stopped for a Traffic Violation?       No    Yes

When/Why? \_\_\_\_\_

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**ARRESTS**

Have you been detained by police, arrested, or convicted of a crime?       No    Yes

When/Why? \_\_\_\_\_

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**DRUG USE**

Have you used drugs?       No    Yes

Which drug(s)/date of last use? \_\_\_\_\_

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**SCHOOL**

Have you been suspended or expelled from school?       No    Yes

When/Why? \_\_\_\_\_

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How many days were absent or tardy last semester/quarter? \_\_\_\_\_

**REFERENCES**      *(Applicants must provide three letters of recommendation)*

I hereby apply for the position of Police Explorer at the Citrus Heights Police Department. I further consent and authorize a representative from the department to conduct a background investigation, including, but not limited to, a juvenile and criminal history records check, a driver's license history check from the Department of Motor Vehicles, and contact with the listed references.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent/Guardian (if under 18 years old)

\_\_\_\_\_  
Date