

RESOLUTION NO. 2018- 112

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CITRUS HEIGHTS,
CALIFORNIA, ADOPTING A FEE SCHEDULE FOR THE RENTAL HOUSING
INSPECTION PROGRAM**

WHEREAS, California Government Code provides that the City Council may set fees for reasonable costs of providing various services by resolution;

WHEREAS, the City of Citrus Heights desires to create a Rental Housing Inspection Program;

WHEREAS, fees are charged for services provided to a resident or group rather than to the public as a whole;

WHEREAS, this will be a self-funded program whereby owners of residential rental property are required to pay an annual registration fee and pay an increased amount to the existing Housing Stock Fee to fund the Rental Housing Inspection Program;

WHEREAS, this resolution would establish a respective fee schedule establishing such annual fees to be paid by the owners of residential rental property;

WHEREAS, the Council finds that establishing, modifying, structuring, restructuring, and approval of these fees are to meet operating expenses (including employee wage rates and related benefits) and purchasing supplies, equipment, and/or materials,; and

WHEREAS, the Council will review these fees periodically;

NOW THEREFORE BE IT RESOLVED AND ORDERED by the City Council of the City of Citrus Heights hereby adopts the Fee Schedule for the Rental Housing Inspection Program as detailed in Attachment 1, and sets the effective date of the Fee Schedule as January 1, 2019.

The City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original resolutions.

PASSED AND ADOPTED by the City Council of the City of Citrus Heights, California, this 25th day of October, 2018 by the following vote, to wit:

AYES: **Council Members:** Fox, Slowey, Bruins, Miller
NOES: **Council Members:** Daniels
ABSTAIN: **Council Members:** None
ABSENT: **Council Members:** None



Steve Miller, Mayor

ATTEST:


Amy Van, City Clerk

ATTACHMENT 1

Rental Housing Inspection Unit Cost & Fees Analysis	
Total Rental Units	15,751
Rental Properties	6,293
Credits	
Annual Registration Fee (At 80% Collection Rate)	3 Tiers
Single Family Rental Property (5,200) (At \$65)	\$270,400
2-4 Unit Rental Property (925) (At \$105)	\$77,700
5+ Unit Rental Property (80) (At \$140)	\$8,960
Increase of Current Rental Stock Fee (Curr \$12)	3 Tiers
(5375) 100 + Units @ \$5 increase (\$17 Total Housing Stock Fee)	\$26,875
(2626) 5 - 99 Units @ \$8 increase (\$20 Total Housing Stock Fee)	\$21,008
(6799) 1 - 4 Units @ \$15.00 Increase (\$27 Total Housing Stock Fee)	\$101,985
Inspection Fee	\$ -
Re-Inspection Fee / Failure To Notify	\$470
Collection Rate Business License	80%
Collection Rate Housing Stock Fee	100%
TOTAL CREDITS	\$506,928.00
Debits	
Salaries & Benefits	\$472,850
Vehicles & Maintenance (2 Vehicles)	\$1,600
Fuel (2 Vehicles)	\$3,000
Citizenserve	\$18,000
Postage / Paper / Misc	\$10,000
TOTAL DEBITS	\$505,450
TOTAL	\$1,478
*Start-Up Costs: Vehicles, Equipment, Software, Training (Not Incl In Total): \$145,790	