

**CITY OF CITRUS HEIGHTS
CITY COUNCIL
MINUTES
Special / Regular Meeting of Thursday, May 25, 2023
City Hall Council Chambers
6360 Fountain Square Drive, Citrus Heights, CA**

CALL SPECIAL MEETING TO ORDER

The special meeting was called to order at 5:30 p.m. by Mayor Schaefer.

1. Roll Call: Council Members present: Karpinski-Costa, Lopez-Taff, Middleton, Daniels, Schaefer
Council Members absent: None
Staff present at the roll call: Feeney, Jones and Van

PUBLIC COMMENT

None

CLOSED SESSION

2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Initiation of Litigation Pursuant to Government Code Section 54956.9 (4)(d)
4 Cases

The City Council, City Manager and City Attorney participated in the closed session.

REPORT OUT OF CLOSED SESSION

There was no reportable action from closed session.

ADJOURNMENT

Mayor Schaefer adjourned the special meeting at 5:59 p.m.

CALL REGULAR MEETING TO ORDER

The regular meeting was called to order at 6:00 p.m. by Mayor Schaefer.

1. The Flag Salute was led by Vice Mayor Daniels.
2. Roll Call: Council Members present: Karpinski-Costa, Lopez-Taff, Middleton, Daniels, Schaefer
Council Members absent: None
Staff present: Feeney, Huber, Jones, Nossardi, Singer, Talwar, Van and department directors.
3. The video statement was read by City Clerk Van.

APPROVAL OF AGENDA

ACTION: On a motion by Vice Mayor Daniels, seconded by Council Member Lopez-Taff, the City Council approved the agenda.

AYES: Karpinski-Costa, Lopez-Taff, Middleton, Daniels, Schaefer
NOES: None
ABSENT: None

PUBLIC COMMENT

Mayor Schaefer presented the following certificates of recognition:

- Joseph Miller for achieving academic and athletic excellence and earning a scholarship to Southwest Minnesota State University
- Carolina Lewis for achieving academic and athletic excellence and earning a position on the Folsom Lake College Falcon Softball Team
- Edward Allen Stach for achieving the rank of Eagle Scout
- Michael Bell for achieving the rank of Eagle Scout

City Clerk Van read the following written comment from Krystal Kwong, "Hello. I'm hoping the council can help. Several folks have reached out for help previously. I'm sharing an update that in the past 3 months a dozen pet rabbits were abandoned at Crosswoods Community Park. All of them had zero survival instincts and needed veterinary care. Over the year, many rabbits tried to survive in the park by burrowing under the buildings and around the park. Sadly, there are many folks in the area who believe that this animal abuse is acceptable. For almost two years, I have been struggling to get support from the city, Sunrise Parks and Rec, and Sylvan Oaks library. There are rescues who have tried to help for much longer, but we've all struggled to get support from local agencies. If the council cannot help, could any of you help connect us with officials at the different agencies who manage these properties?"

City Clerk Van read the following written comment from Kristy Venrick-Mardon, "The rabbit dumping problem in Citrus Heights has been an on-going problem for 40 years. Not only does it seem like no one cares about the illegal dumping but the parks department has it listed as an attraction on their Crosswoods Community Park page. In the last 3 months 12 rabbits were dumped at Crosswoods Community Park and a local rescue was only able to catch 10 of the 12. This is an issue that needs to be addressed immediately."

City Clerk Van read the following written comment from Elizabeth Ruppert, "What is the status on having cameras installed at Crosswoods community park? Dozens more rabbits have been dumped since we last spoke at the meeting, some in terrible health condition. Luckily a generous rescue takes them in and cares for there health but foster homes are running thin, we need to stop who is doing this. I think installing cameras would be helpful. Please have the city reach out directly to sunrise recreation to get cameras placed to help control this issue."

PRESENTATIONS:

4. Presentation by Republic Services –Recognition of 2023 High School Scholarship Winners

Ray Robinson with Republic Services provided an overview of the sustainability scholarship program in partnership with the San Juan Education Foundation. Certificates were presented to high school seniors Sophia Lane, Kaylee McAllister, and Bode Bresino.

COMMENTS BY COUNCIL MEMBERS AND REGIONAL BOARD UPDATES

Council Member Middleton did not have anything to report.

Council Member Karpinski-Costa attended the Regional San EchoWater Project Completion and Harvest Water Groundbreaking event. She attended the Brews in the Burbs event. She provided a report from the Sacramento-Yolo Mosquito and Vector Control District.

Council Member Lopez-Taff attended the CHASEN Neighborhood Association meeting with Assemblymember Josh Hoover as the guest speaker. She attended the Connect Citrus Heights meeting. She also attended the Brews in the Burbs event. She attended County Supervisor Sue Frost's community meeting at Citrus Heights City Hall. She provided a report from the Citrus Heights Chamber of Commerce Board meeting. She provided a report from the Sacramento Public Library Authority Board meeting.

Vice Mayor Daniels attended the CHASEN Neighborhood Association meeting with Assemblymember Josh Hoover as the guest speaker. He attended the Brews in the Burbs event. He provided a report from the Regional Transit Board meeting. He also provided a report from the Sacramento Metropolitan Air Quality Management District Board meeting. He attended, along with Council Member Karpinski-Costa, the San Juan Unified School District / City Council 2x2 meeting. He commended staff on the new Beatification Crew banners.

Mayor Schaefer provided a report from the Sacramento Area Council of Governments Board meeting. He attended County Supervisor Sue Frost's community meeting at Citrus Heights City Hall.

CONSENT CALENDAR

5. **SUBJECT:** Approval of Minutes
RECOMMENDATION: Approve the Minutes of the Meeting of May 11, 2023
6. **SUBJECT:** AB 481- Annual Renewal of Military Equipment Policy for the Police Department and Review of Annual Report
STAFF REPORT: M. Wells / N. Garing
RECOMMENDATION: Adopt Resolution No. 2023-036, a Resolution of the City of Citrus Heights, California, Renewing Its Military Equipment Policy
7. **SUBJECT:** Delegation of Authority to the City Engineer to Abandon Easements for Public Purposes, Pursuant to California Streets and Highway Code 8553(a)(2)
STAFF REPORT: R. Cave / L. Blomquist
RECOMMENDATION: Adopt Resolution No. 2023-037 a Resolution of the City Council of the City of Citrus Heights, California, Authorizing the City Engineer to Abandon Existing Deeds or Grants Conveying Any Interest In or Easement Upon Real Estate on Behalf of the City of Citrus Heights and Authorizing the City Clerk or Designee to Effect Recordation of Accepted Easements

ACTION: On a motion by Council Member Karpinski-Costa, seconded by Council Member Middleton, the City Council adopted Consent Calendar Items 5, 6 and 7.

AYES: Karpinski-Costa, Lopez-Taff, Middleton, Daniels, Schaefer
 NOES: None
 ABSENT: None

PUBLIC HEARING

8. **SUBJECT:** 7086 Auburn Boulevard – Humle Beer House
 Request for Letter of Public Convenience and Necessity (PLN-23-06)
STAFF REPORT: C. Kempenaar / A. Bermudez / E. Singer
RECOMMENDATION: Approve the Letter of Public Convenience and Necessity to allow the issuance of a Type 42 alcohol license for the sale of beer and wine at Humle Beer House located at 7086 Auburn Boulevard

Associate Planner Singer explained a Letter of Public Convenience and Necessity is required when the California Department of Alcoholic Beverage Control finds that a particular census tract is over concentrated with establishments that sell alcohol of a certain license type. The applicant, Humle Beer House, would be a new craft beer brew pub and they are requesting a Type 42 Alcohol License. He stated the Police Department has reviewed the application and has no objections to issuance of the license. He responded to questions from Council Members.

Mayor Schaefer opened the public hearing at 6:48 p.m.

Janis Jacox spoke in support of the item.

The project applicants for Humle Brew House provided an overview of their business operation plan and responded to questions from Council Members.

Mayor Schaefer closed the public hearing at 6:56 p.m.

City Council comments and questions followed.

ACTION: On a motion by Council Member Karpinski-Costa, seconded by Council Member Middleton, the City Council approved the Letter of Public Convenience and Necessity to allow the issuance of a Type 42 alcohol license for the sale of beer and wine at Humle Beer House located at 7086 Auburn Boulevard.

AYES: Karpinski-Costa, Lopez-Taff, Middleton, Daniels, Schaefer
 NOES: None
 ABSENT: None

REGULAR CALENDAR

9. **SUBJECT:** Fiscal Year (FY) 2023/2024 and 2024/2025 Budget Adoption
STAFF REPORT: S. Talwar / T. Nossardi
RECOMMENDATION: Staff recommends the following

- a. Adopt Resolution No. 2023-038 a Resolution of the City Council of the City of Citrus Heights, Approving the Budget for Fiscal Years 2023-24 and 2024-25; and
- b. Adopt Resolution No. 2023-039 a Resolution of the City Council of the City of Citrus Heights, California, Establishing an Appropriation Limit for Fiscal Year 2023- 24; and
- c. Adopt Resolution No. 2023-040 a Resolution of the City Council of the City of Citrus Heights California, Approving the Five Year Capital Improvement Program for Fiscal Years 2023/2024-2027/2028; and
- d. Adopt Resolution No. 2023-041 a Resolution of the City Council of the City of Citrus Heights California, Approving Use of American Rescue Plan Act Funds for Police Department Services

City Manager Feeney explained the City Council received a comprehensive presentation on the budget at the last Council meeting, and this presentation is going to be a higher-level summary.

Administrative Services Director Talwar and Finance Manager Nossardi provided an overview of the budget approach which focused on aligning with the Strategic Focus Areas, keeping a balanced budget, and continuing to be fiscally prudent. The City also remains focused on infrastructure improvements. The Fiscal Year 2023/24 General Fund proposed revenue is \$43,137,271 and proposed expenditures is \$39,803,048. The Fiscal Year 2024/25 General Fund proposed revenue is \$44,609,022 and proposed expenditures is \$41,299,430. Staff is requesting approval of about \$2.3 million in American Rescue Plan Act funding for rehiring of Public Safety staff to pre-pandemic levels and about \$400,000 for the fleet replacement program.

City Council comments and questions followed.

ACTION: On a motion by Council Member Karpinski-Costa, seconded by Vice Mayor Daniels, the City Council adopted Resolution No. 2023-038 a Resolution of the City Council of the City of Citrus Heights, Approving the Budget for Fiscal Years 2023-24 and 2024-25.

AYES: Karpinski-Costa, Lopez-Taff, Middleton, Daniels, Schaefer
 NOES: None
 ABSENT: None

ACTION: On a motion by Vice Mayor Daniels, seconded by Council Member Lopez-Taff, the City Council adopted Resolution No. 2023-039 a Resolution of the City Council of the City of Citrus Heights, California, Establishing an Appropriation Limit for Fiscal Year 2023- 24.

AYES: Karpinski-Costa, Lopez-Taff, Middleton, Daniels, Schaefer
 NOES: None
 ABSENT: None

ACTION: On a motion by Council Member Lopez-Taff, seconded by Council Member Middleton, the City Council adopted Resolution No. 2023-040 a Resolution of the City Council of the City of Citrus Heights California, Approving the Five Year Capital Improvement Program for Fiscal Years 2023/2024-2027/2028.

AYES: Karpinski-Costa, Lopez-Taff, Middleton, Daniels, Schaefer
 NOES: None

ABSENT: None

ACTION: On a motion by Council Member Middleton, seconded by Vice Mayor Daniels, the City Council adopted Resolution No. 2023-041 a Resolution of the City Council of the City of Citrus Heights California, Approving Use of American Rescue Plan Act Funds for Police Department Services.

AYES: Karpinski-Costa, Lopez-Taff, Middleton, Daniels, Schaefer
NOES: None
ABSENT: None

10. **SUBJECT:** History & Arts Grant Program Application – *Royal Stage*

STAFF REPORT: M. Huber

RECOMMENDATION: Adopt Resolution No. 2023-042, A Resolution of the City Council of the City of Citrus Heights, California, Approving the History & Arts Grant Program Application for Royal Stage

Economic Development and Community Engagement Director Huber explained the City has received a request from Royal Stage for \$10,000 for outreach and scholarships to Citrus Heights youth to participate in performing arts activities. Staff and the City Council Quality of Life Committee have recommended awarding \$5,000.

A representative with Royal Stage responded to questions from Council Members.

ACTION: On a motion by Council Member Karpinski-Costa, seconded by Vice Mayor Daniels, the City Council adopted Resolution No. 2023-042, A Resolution of the City Council of the City of Citrus Heights, California, Approving the History & Arts Grant Program Application for Royal Stage.

AYES: Karpinski-Costa, Lopez-Taff, Middleton, Daniels, Schaefer
NOES: None
ABSENT: None

11. **SUBJECT:** Approval of Sunrise MarketPlace Property-Based Improvement District 2022 Annual Report

STAFF REPORT: M. Huber

RECOMMENDATION: Adopt Resolution No. 2023-043, a Resolution of the City Council of the City of Citrus Heights, Approving the Sunrise MarketPlace 2022 Annual Report

Economic Development and Community Engagement Director Huber explained the Sunrise MarketPlace is the Property Improvement District that represents over 400 businesses in one of the most prominent commercial corridors in Citrus Heights. By law the District is required to provide an annual report to the City Council.

Kathilynn Carpenter with the Sunrise MarketPlace presented the 2022 Annual Report.

City Council questions and comments followed.

ACTION: On a motion by Vice Mayor Daniels, seconded by Council Member Lopez-Taff, the City Council adopted Resolution No. 2023-043, a Resolution of the City Council of the City of Citrus Heights, Approving the Sunrise MarketPlace 2022 Annual Report.

AYES: Karpinski-Costa, Lopez-Taff, Middleton, Daniels, Schaefer
 NOES: None
 ABSENT: None

12. **SUBJECT:** Citrus Heights Education Committee

STAFF REPORT: A. Van

RECOMMENDATION: Review and discuss the Ad Hoc 2x2 Committee's recommended work plan for the CHEC and provide direction to staff

City Clerk Van reported that on March 23, 2023, Council approved the formation of a temporary Citrus Heights Education Committee to examine the feasibility of a Citrus Heights school district. Council further tasked a City Council 2x2 Education Committee with developing a work plan for the Committee. On April 27, 2023, the proposed work plan and timeframe was presented to Council and as a result of Council deliberations the item did not receive majority consensus to move forward. On May 11, 2023, during Items Requested by Council Members a request was made to bring back the Citrus Heights Education Committee work plan and timeframe for Council consideration. She provided an overview of the proposed work plan. The Citrus Heights Education Committee is proposed to be composed of seven members, one member appointed by each Councilmember and two at-large members. She also provided an overview of the proposed timeline for the committee as follows:

DATE	ACTION
May 26	Application released and posted on the City's website; conduct community outreach
June 9	Applications due to the City
June 12	Applications would be sent to Council for review
June 22 Council Mtg.	Committee members appointed by City Council
July – October	Committee meetings to be held over a four-month period, or other schedule as determined by the City Council
November 9 Council Mtg.	The Committee's work program is expected to culminate in a policy recommendation to Council in November.

City Council questions and comments followed.

ACTION: On a motion by Vice Mayor Daniels, seconded by Mayor Schaefer, the City Council recommended moving forward with the Ad Hoc 2x2 Committee's recommended work plan for the Citrus Heights Education Committee as presented.

AYES: Lopez-Taff, Daniels, Schaefer
 NOES: Karpinski-Costa, Middleton
 ABSENT: None

DEPARTMENT REPORTS

None

CITY MANAGER ITEMS

City Manager Feeney announced some Memorial Day activities including the American Legion Citrus Heights Post 637 Memorial Day service at Sylvan Cemetery, and a free concert performance by The Ben Ali Shriner Band at the Veteran's Community Center. He also announced that signs and banners have been installed throughout the City for the Citrus Heights Cares campaign focusing on beautifying Citrus Heights.

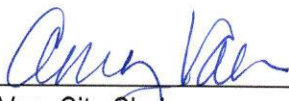
ITEMS REQUESTED BY COUNCIL MEMBERS/ FUTURE AGENDA ITEMS

Mayor Schaefer requested a study session item or presentation to Council regarding the rabbits in the park and what measures have been taken to address the issue. Vice Mayor Daniels supported the request.

ADJOURNMENT

Mayor Schaefer adjourned the regular meeting at 8:15 p.m.

Respectfully submitted,



Amy Van, City Clerk