

**CITY OF CITRUS HEIGHTS  
CITY COUNCIL  
MINUTES  
Regular Meeting of Thursday, June 8, 2023  
City Hall Council Chambers  
6360 Fountain Square Drive, Citrus Heights, CA**

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**CALL REGULAR MEETING TO ORDER**

The regular meeting was called to order at 6:00 p.m. by Mayor Schaefer.

1. The Flag Salute was led by Council Member Lopez-Taff.
2. Roll Call: Council Members present: Karpinski-Costa, Lopez-Taff, Middleton, Daniels, Schaefer  
Council Members absent: None  
Staff present: Cave, Feeney, Huber, Jones, Poole, Riddle, Van and department directors.
3. The video statement was read by City Clerk Van.

**APPROVAL OF AGENDA**

**ACTION:** On a motion by Vice Mayor Daniels, seconded by Council Member Middleton, the City Council approved the agenda.

AYES: Karpinski-Costa, Lopez-Taff, Middleton, Daniels, Schaefer  
NOES: None  
ABSENT: None

**PUBLIC COMMENT**

None

**PRESENTATIONS:**

4. Proclamation of the City of Citrus Heights Honoring Dave Mitchell, District Administrator upon His Retirement from the Sunrise Recreation and Park District

Mayor Schaefer read and presented the proclamation to Dave Mitchell.

5. Presentation by Republic Services – Contamination Penalties for Residential Customers

Annah Rulon with Republic Services provided an overview of the implementation timeline in response to Senate Bill 1383. She explained the residential organic waste collection cycle that is utilized by Republic Services to use good organics material to support the local farm to fork economy, groundwater supply, and air quality. Since October, Republic Services has been conducting container audits. If contamination is found staff will document the contamination and depending on the level of contamination a fine may be applied on the next invoice.

**COMMENTS BY COUNCIL MEMBERS AND REGIONAL BOARD UPDATES**

Council Member Middleton stated residents should have received a flyer in the mail from the City announcing some free upcoming events.

Council Member Karpinski-Costa attended the Memorial Day celebration at Sylvan Cemetery. She provided an update from the Sacramento-Yolo Mosquito and Vector Control District.

Council Member Lopez-Taff provided an update from the Sunrise MarketPlace Board of Directors meeting.

Vice Mayor Daniels attended the Memorial Day celebration at Sylvan Cemetery. He also attended the Citrus Heights Police Department Promotion Ceremony.

Mayor Schaefer provided a report from the Sacramento Area Council of Governments Board meeting. He also attended the Memorial Day celebration at Sylvan Cemetery and at the American Legion Post 637.

**CONSENT CALENDAR**

- 6. **SUBJECT:** Approval of Minutes  
**RECOMMENDATION:** Approve the Minutes of the Meeting of May 25, 2023
- 7. **SUBJECT:** Approval of Updates to Purchasing Policy and Asset Capitalization and Inventory Control Policy  
**STAFF REPORT:** S. Talwar / A. Preciado  
**RECOMMENDATION:** Staff recommends the City Council:
  - a. Move to Adopt Resolution No. 2023-044 a Resolution of the City Council of the City of Citrus Heights, California, Approving the Updates to the Purchasing Policy in Compliance with Senate Bill 1383; and
  - b. Move to approve updates to the Asset Capitalization and Inventory Control Policy.
- 8. Pulled for discussion.
- 9. **SUBJECT:** Resolution of Intention of the City Council of the City of Citrus Heights to Record Delinquent Solid Waste Service Charges, Penalties and Interest on the Property Tax Roll  
**STAFF REPORT:** R. Cave / M. Poole  
**RECOMMENDATION:** Adopt Resolution No. 2023-046, A Resolution of Intention of the City Council of the City of Citrus Heights, California, to Record Delinquent Solid Waste Service Charges, Penalties and Interest on the Property Tax Roll

**ACTION:** On a motion by Council Member Karpinski-Costa, seconded by Vice Mayor Daniels, the City Council adopted Consent Calendar Items 6, 7, and 9.

AYES: Karpinski-Costa, Lopez-Taff, Middleton, Daniels, Schaefer  
 NOES: None  
 ABSENT: None

### CONSENT CALENDAR ITEMS PULLED FOR DISCUSSION

8. **SUBJECT:** Resolution Authorizing the City Manager to Execute an Agreement with the County of Sacramento, and Cities of Elk Grove, Folsom, Galt, Rancho Cordova, and Sacramento to Meet Certain SB 1383 Edible Food Recovery Regulatory Requirements  
**STAFF REPORT:** R. Cave / M. Poole  
**RECOMMENDATION:** Adopt Resolution No. 2023 -045 a Resolution Authorizing the City Manager to Execute an Agreement with the County of Sacramento, and Cities of Elk Grove, Folsom, Galt, Rancho Cordova, and Sacramento to Meet Certain SB 1383 Edible Food Recovery Regulatory Requirements.

Vice Mayor Daniels pulled Item 8 for a brief presentation by staff.

Operations Manager Poole explained the item is an agreement with Sacramento County and other cities in Sacramento County to provide the edible food recovery program. Senate Bill 1383 also governs edible food recovery which is defined as food that's intended for human consumption. The Statewide goal is to recover 20% of currently disposed edible food by 2025. Food generators and recovery organizations will enter into food recovery agreements with each other. A regional working group has been working together to develop a plan for meeting the requirements of SB 1383 related to edible food recovery, and staff is recommending approval of a Memorandum of Understanding with Sacramento County and cities in the region to ensure the City meets its objectives.

City Council questions and comments followed. City Attorney Jones responded to questions regarding compliance with state mandated SB 1383.

**ACTION:** On a motion by Council Member Middleton, seconded by Mayor Schaefer, the City Council adopted Resolution No. 2023 - 045 a Resolution Authorizing the City Manager to Execute an Agreement with the County of Sacramento, and Cities of Elk Grove, Folsom, Galt, Rancho Cordova, and Sacramento to Meet Certain SB 1383 Edible Food Recovery Regulatory Requirements.

AYES: Karpinski-Costa, Lopez-Taff, Middleton, Schaefer  
 NOES: Daniels  
 ABSENT: None

### REGULAR CALENDAR

10. **SUBJECT:** Resolution Approving Community Projects Grant Awards  
**STAFF REPORT:** M. Huber / C. Riddle  
**RECOMMENDATION:** Adopt Resolution No. 2023-\_\_\_\_\_ a Resolution of the City Council of the City of Citrus Heights, California, Approving Community Projects Grant Awards

Economic Development & Community Engagement Director Huber and Management Analyst Riddle provided an overview of the program. On September 22, 2022, the City Council approved the Community Projects Grant program guidelines and a \$50,000 funding allocation. The program launched to the public on March 1, 2023, and is available to any 501c3, community group, or organization to implement projects or host events that improve the quality of life and promote community connection and engagement within the City. They explained the applications received were reviewed utilizing a scoring rubric to ensure consistency with the eligibility requirements.

Council Member Middleton stated that she will recuse from participation on a portion of the item because she has a relative who is part of the Citrus Heights Arts.

Council Member Lopez-Taff stated that she will recuse from participation on a portion of the item because she is employed by one of the organizations.

Management Analyst Riddle presented the recommended applications Set 1 as follows:

<b>Applicant</b>	<b>Description of Project</b>	<b>Request</b>	<b>Award</b>
Citrus Heights Women's Club	Distribution of "Friendship Bags" filled with essentials at senior apartments and facilities	\$15,000	\$5,000
Royal Stage	Community open mic/talent show at their theater space inside of the Sunrise Mall. Six Fridays per year (and up to 12, depending upon demand) for around 50-65 participants	\$6,720	\$1,900
Sunrise Christian Food Ministry	The Sunrise Christian Food Ministry and the Sayonara Center will partner to create a cooking class for the students. The program will target 60 participants benefiting up to 500 people	\$2,000	\$2,000

#### Public Comment

Jeanmarie Willabee with the Citrus Heights Women's Club thanked the City Council and is excited about what they can do for the community.

Tammy with Royal Stage thanked the City Council for their support.

**ACTION:** On a motion by Council Member Karpinski-Costa, seconded by Council Member Middleton, the City Council adopted Resolution No. 2023-047 a Resolution of the City Council of the City of Citrus Heights, California, Approving Community Projects Grant Awards: Set 1

AYES: Karpinski-Costa, Lopez-Taff, Middleton, Daniels, Schaefer  
 NOES: None  
 ABSENT: None

Council Member Lopez-Taff recused herself and left the dais.

Management Analyst Riddle presented the recommended applications Set 2 as follows:

<b>Applicant</b>	<b>Description of Project</b>	<b>Request</b>	<b>Award</b>
Junior Achievement of Sacramento	Provide 200 young people (ages 9-25) guidance to explore entrepreneurial opportunities through motivational interactions with local entrepreneurs and innovators	\$10,000	\$3,500

**ACTION:** On a motion by Vice Mayor Daniels, seconded by Council Member Karpinski-Costa, the City Council adopted Resolution No. 2023-048 a Resolution of the City Council of the City of Citrus Heights, California, Approving Community Projects Grant Awards: Set 2

AYES: Karpinski-Costa, Middleton, Daniels, Schaefer  
 NOES: None  
 ABSENT: Lopez-Taff (recused)

Council Member Lopez-Taff returned to the dais.

Council Member Middleton recused and left the dais.

Management Analyst Riddle presented the recommended applications Set 3 as follows:

Applicant	Description of Project	Request	Award
Citrus Heights Arts	Summer Art & Music Series. Two events scheduled on the 3 <sup>rd</sup> Saturday of the month in July and August	\$10,000	\$10,000

**ACTION:** On a motion by Council Member Karpinski-Costa, seconded by Vice Mayor Daniels, the City Council adopted Resolution No. 2023-049 a Resolution of the City Council of the City of Citrus Heights, California, Approving Community Projects Grant Awards: Set 3

AYES: Karpinski-Costa, Lopez-Taff, Daniels, Schaefer  
 NOES: None  
 ABSENT: Middleton (recused)

11. **SUBJECT:** Senate Bill 1 Road Maintenance and Rehabilitation Account Funding and Project Expenditure Plan for FY 2023-2024

**STAFF REPORT:** R. Cave / L. Blomquist.

**RECOMMENDATION:** Adopt Resolution No. 2023-050 a Resolution of the City Council of the City of Citrus Heights, California, Approving the Fiscal Year 2023-2024 Project List to be Funded by Senate Bill 1: The Road Repair and Accountability Act of 2017

General Services Director Cave explained the City is required to approve an SB 1 expenditure plan and submit it to the state each year. Citrus Heights' allocation is estimated at \$2,125,472 for FY 2023/2024.

**ACTION:** On a motion by Vice Mayor Daniels, seconded by Council Member Lopez-Taff, the City Council adopted Resolution No. 2023-\_\_\_ a Resolution of the City Council of the City of Citrus Heights, California, Approving the Fiscal Year 2023-2024 Project List to be Funded by Senate Bill 1: The Road Repair and Accountability Act of 2017.

AYES: Karpinski-Costa, Lopez-Taff, Middleton, Daniels, Schaefer  
 NOES: None  
 ABSENT: None

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**DEPARTMENT REPORTS**

12. **SUBJECT:** City of Citrus Heights Website Redesign  
**DEPARTMENT:** City Manager's Office / City Clerk

City Clerk Van explained that after a 7-month long project, the City's website has undergone a redesign. She provided an overview of the redesigned website and some of the new features.

**CITY MANAGER ITEMS**

City Manager Feeney highlighted a City mailer that was distributed to residents that includes information on beautifying the City together and includes some upcoming City event dates. He announced that the Citrus Heights Police Department has partnered with the Sacramento County Probation Department to embed two Deputy Probation Officers within the department to assist with tracking probation offenders and working with the IMPACT Team to combat chronic offenders. He noted some recent Police Department leadership promotions. He provided an update on the efforts on shopping cart abatement in the public right of way.

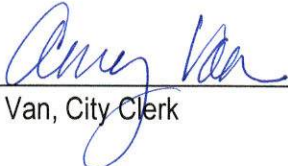
**ITEMS REQUESTED BY COUNCIL MEMBERS/ FUTURE AGENDA ITEMS**

None

**ADJOURNMENT**

Mayor Schaefer adjourned the regular meeting at 7:45 p.m.

Respectfully submitted,

  
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Amy Van, City Clerk