



Citrus Heights Police Department

RENTAL HOUSING INSPECTION PROGRAM
(916) 727-5520 RHIP@citrusheights.net



Exterior Inspection - PART I: *Unit Identification* (Print legibly)

Property Name: _____

Property Address: _____

Check the box next to each item ONLY if the item is found to be in compliance

Exterior Checklist	Comments
<input type="checkbox"/> Storage of Junk and rubbish and/or overgrown vegetation (Household trash, tires, scrap wood, scrap metal, other items not intended for outdoor use – Property must be clear from any overgrown vegetation and/or weeds)	
<input type="checkbox"/> Dumpsters & Trash cans (Must be properly enclosed, free from trash overflow, and properly covered)	
<input type="checkbox"/> Inoperable/Unregistered Vehicles (DMV Non-operations permits do not qualify as current registration. Inoperable vehicles must be stored within a fully enclosed structure)	
<input type="checkbox"/> Foundation Vent Screens/Crawl Space Covers (Spaces must be properly covered. Screens must be in good working condition)	
<input type="checkbox"/> Roof/Ceiling (Must be free from any holes, leaks, etc.)	
<input type="checkbox"/> Stairways – Landings/treads/risers/balusters/railings (Must not be rotting, deteriorating, loose, etc. and the balusters must not exceed 4" apart or in accordance with code at the time of construction)	
<input type="checkbox"/> Fire Extinguishers - Multi-Family Only (Must be properly serviced, labeled, and stored)	
<input type="checkbox"/> Exterior Lighting (Must function properly and must have cover and be free from any exposed wiring)	
<input type="checkbox"/> Infestation of vectors or rodents (Property must be clear of all vector or rodent infestations)	
<input type="checkbox"/> Electrical/Gas Meters- Multi-Family Only (Must have proper labeling, be properly protected, and must not be tampered with)	
<input type="checkbox"/> Electrical Panel (Must have a panel cover, all breakers and fuses are labeled with appropriate identification, have dead front cover, and free from any exposed wiring)	
<input type="checkbox"/> Exterior Walkways (Must remain clear at all times and free from any trip hazards)	
<input type="checkbox"/> Water Heaters (Water heaters are installed in an approved location, and have seismic strapping, operable temperature relief valve and drain line, venting, and a minimum 110 degrees water temperature.)	

I certify that I have inspected the aforementioned unit and that the information above is true and correct to the best of my knowledge.

Name (Please print): _____ Phone Number: _____

Relationship to the Property: _____

Signature: _____ Date: _____

Tenant Signature: _____ Date: _____